

Back Office Functions

Contract ID	F10749
Start Date	1 February 2018
End Date	31 January 2021

NHS South of England Procurement Services (SoEPS) are a Collaborative Procurement Organisation based on the South Coast of England, providing both Strategic Procurement and Operational Purchasing support to a number of acute and commissioning public healthcare bodies.

Portsmouth Hospitals NHS Trust ("the Trust") has established this framework to provide a range of NHS back office services, including financial, procurement, employment and data warehousing services, for itself and for the benefit of other public bodies. The Trust considers that the framework agreement will enable the wider public sector to benefit from a streamlined services delivery approach.

The scope of services to be provided under the framework agreement will be divided into four (4) lots, with (2) sub lots (Lot 3A & 3B)

- **Lot 1:** Financial Services
- **Lot 2:** Procurement Services
- **Lot 3A:** Payroll Services
- **Lot 3B:** Employment Services
- **Lot 4:** Business Intelligence and Data Warehousing Services

The framework agreement is available but not limited to all the public bodies, who may also call-off contracts from the framework agreement include: National Health Service (NHS) bodies, including hospital Trusts, which in turn include Acute Trusts, community hospitals and the provider functions of Clinical Commissioning Groups; Ambulance Trusts; Mental Health Trusts; Public Health, NHS Foundation Trusts, NHS England and other constituent bodies of the NHS in Wales.

Lists of all of such NHS Authorities, Trusts, Boards and other bodies can be found at:

<http://www.nhs.uk/service-search>

<https://www.gov.uk/government/publications/arms-length-bodies/our-arms-length-bodies>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

For further guidance and suppliers list, please refer to the documents attached. An order form has also been attached, which will need to be completed upon call-off.

Please feel free to contact our customer service desk for further clarity. Please state your organisation name and explain your query.

Email annas.arshad@soeprocurement.nhs.uk